|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Project Title | Lean Conversion – Single Piece Flow | | | | Project Manager | Blake Barney |
| Project Start Date | | 6/12/2017 | Project End Date | 8/10/2017 | Project Sponsor | John Hamm |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project Type | Kaizen | Function/Department | Operations | Operating Company/Division | Division A |

|  |  |
| --- | --- |
| Business Need | |
| Improvement Priority requires 10% cost reduction in operating expenses by 2018. Identify actions for improved production productivity and predictability of output, reduced lead times, better utilized of floor space, less scrap and rework. Achieve manufacturing and absorption targets/commitments. | |
| Project Scope | Deliverables |
| Achieve annual manufacturing productivity and absorption targets; not to include warehousing or lean office | 1. Kaizen Event 2. Root Cause Analysis 3. Counter Measures Action Plan |
| Risks & Issues | Assumptions |
| * Reduction target is feasible without significant capex * Resources not available for Kaizen date | * Managers to provide regular updates * Operations improvements implementable in 2017 |
| Key Activities | |
| * Conduct Kaizen Event * Determine root cause through problem solving processes * VSM process improvement | |

|  |  |
| --- | --- |
| Financials | |
| Budget: $5,000 | |
| Milestone Schedule | |
| Milestones | Target Completion Date |
| Kick-off | 6/18/2017 |
| Mid-summer report out | 7/27/2017 |
| Final Report Out | 8/17/2017 |

|  |  |  |  |
| --- | --- | --- | --- |
| Project Team | | Approval/Review Committee | |
| Project Manager | Blake Barney | Sponsor | John Hamm |
| Team Member | Jim Buck | Corporate HR Manager | Erin Andrews |
| Team Member | Joe Schmoe | Operating Company HR | Aliza Ellington |
| Team Member | Chris Levi | Operating Company President | Pat Sabre |
| Team Member |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Resulting Impact | | | | | | | |
| Success Metric | $ Cost Savings | % Achieved | 100% | Downloads | 18 | Shares | 42 |